

**S.E., S.E.C. & E.Co. Railways Employees' Co-operative Credit Society Ltd.**  
**H.O. – 93, Circular Garden Reach Road, Kolkata – 700043.**

**APPLICATION FOR CLOSING OF SAVINGS DEPOSIT, RECURRING DEPOSIT & FIXED DEPOSIT ACCOUNT**

The Chief Manager,  
S.E., S.E.C. & E.Co. Rlys. Employees' Co-operative Credit Society Ltd.,  
Garden Reach,  
Kolkata – 700043

Date...../20

Dear Sir,

**Re.: Closure of Savings/ Recurring / Fixed Deposit amount held at my credit**

I am a member of your Society and have applied for Membership Withdrawal on dated...../have finally retired from the Railway Service/ my service has been terminated due to...../ have been transferred from S.E. Railway/S.E.C. Railway/E.Co. Railway Zone to..... with effect from.....

I have S/D A/C No...../ R/D A/C No...../  
F/D A/C No..... with the Society. I am enclosing the S/D, R/D Booklets, F/D Certificate(s) duly discharged in this support . Please pay me the closure amount against my account. The amount may please be paid to me by NEFT/ RTGS in my bank account. The details of my bank account is furnished below:

Bank Name..... Branch Name.....

S.B. A/C No..... IFS Code .....

(Either 1st page copy of Savings Bank Passbook or a cancelled cheque must be attached)

Yours faithfully,

(Signature / LTI of Applicant)

Name (Block Letter).....

Father's Name.....

Designation.....

Department.....

Station.....

EMP/P.F.No.....

Mobile No.....

Eclo: As above

Address.....

Pin..... State.....

**N.B: L.T.I. of the party requires to be attested by the departmental officer.**